



Inglewood Primary School

YARD DUTY AND SUPERVISION POLICY

Inglewood Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All teaching staff participate in Inglewood Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8:45am. After school, staff supervise the front exit gates until 3.30pm. Students on school grounds outside these times will **not** be supervised.

Parents/carers are requested to ensure that students do not arrive early or stay late after school. Inglewood Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- camps and excursions
- First Aid
- grounds management and tree maintenance
- student private property.

School staff, parents and students are encouraged to speak to our principal, Kerry Quirk, if you have any concerns about potential risks at our school, or our duty of care obligations.